# FAMILY REACH FOUNDATION FINANCIAL STATEMENTS YEARS ENDED DECEMBER 31, 2023 AND 2022



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#### INDEPENDENT AUDITORS' REPORT

Board of Directors Family Reach Foundation Boston, Massachusetts

# Report on the Audit of the Financial Statements *Opinion*

We have audited the accompanying financial statements of Family Reach Foundation (a nonprofit organization), which comprise the statement of financial position as of December 31, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Family Reach Foundation, as of December 31, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the *Auditors'* Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Family Reach Foundation and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Prior Period Financial Statements**

The financial statements of Family Reach Foundation as of December 31, 2022 were audited by other auditors whose report dated July 10, 2023 expressed an unmodified opinion on those statements.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Family Reach Foundation's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

# Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due
  to fraud or error, and design and perform audit procedures responsive to those risks. Such
  procedures include examining, on a test basis, evidence regarding the amounts and disclosures
  in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit
  procedures that are appropriate in the circumstances, but not for the purpose of expressing an
  opinion on the effectiveness of Family Reach Foundation's internal control. Accordingly, no such
  opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Family Reach Foundation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

CliftonLarsonAllen LLP

Clifton Larson Allen LLP

Quincy, Massachusetts April 25, 2024

# FAMILY REACH FOUNDATION STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2023 AND 2022

	2023	2022
ASSETS		 
Cash and Cash Equivalents	\$ 4,357,918	\$ 6,019,665
Contributions Receivable	1,093,705	966,500
Prepaids and Other Current Assets	150,423	100,975
Property and Equipment, Net	81,198	106,813
Right of Use Asset - Operating Leases Security Deposits	1,046,616	1,411,500 40,465
Security Deposits	 33,465	 40,403
Total Assets	\$ 6,763,325	\$ 8,645,918
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts Payable and Accrued Expenses	\$ 362,466	\$ 649,300
Lease Liability - Operating Leases	 1,134,794	 1,513,914
Total Liabilities	1,497,260	2,163,214
NET ASSETS		
Without Donor Restrictions	2,693,737	2,397,607
With Donor Restrictions	2,572,328	4,085,097
Total Net Assets	5,266,065	6,482,704
Total Liabilities and Net Assets	\$ 6,763,325	\$ 8,645,918

# FAMILY REACH FOUNDATION STATEMENT OF ACTIVITIES YEAR ENDED DECEMBER 31, 2023

	Without Donor Restrictions		With Donor Restrictions		Total	
SUPPORT AND REVENUES:						
Grants and Contributions	\$	3,085,755	\$	4,674,228	\$	7,759,983
Contributions In-Kind		53,546		20,000		73,546
Special Events:						
Event Contribution Revenue		431,400		-		431,400
Event Earned Income		37,800		-		37,800
Less: Related Direct Costs		(32,713)		-		(32,713)
Net Special Event Income		436,487		-	·	436,487
Interest Income		120,120		-		120,120
Net Assets Released from Restrictions		6,206,997		(6,206,997)		
Total Support and Revenues		9,902,905		(1,512,769)		8,390,136
EXPENSES:						
Program		7,644,128		-		7,644,128
Management and General		817,015		-		817,015
Fundraising		1,145,632		-		1,145,632
Total Expenses		9,606,775				9,606,775
Change in Net Assets		296,130		(1,512,769)		(1,216,639)
Net Assets - Beginning of Year		2,397,607		4,085,097		6,482,704
NET ASSETS - END OF YEAR	\$	2,693,737	\$	2,572,328	\$	5,266,065

# FAMILY REACH FOUNDATION STATEMENT OF ACTIVITIES YEAR ENDED DECEMBER 31, 2022

	Without Donor With Donor Restrictions Restrictions		With Donor Restrictions		Total
SUPPORT AND REVENUES:				-	
Grants and Contributions	\$ 5,997,412	\$	3,411,879	\$	9,409,291
Contributions In-Kind	54,736		-		54,736
Special Events:					
Event Contribution Revenue	286,496		-		286,496
Event Earned Income	28,440		-		28,440
Less: Related Direct Costs	(46,329)		-		(46,329)
Net Special Event Income	268,607		-		268,607
Interest Income	3,783		-		3,783
Net Assets Released from Restrictions	 2,598,659		(2,598,659)		
Total Support and Revenues	 8,923,197		813,220	<u> </u>	9,736,417
EXPENSES:					
Program	6,697,164		-		6,697,164
Management and General	861,486		-		861,486
Fundraising	 1,056,497		<u>-</u>		1,056,497
Total Expenses	8,615,147		-		8,615,147
Change in Net Assets	308,050		813,220		1,121,270
Net Assets - Beginning of Year	2,089,557		3,271,877		5,361,434
NET ASSETS - END OF YEAR	\$ 2,397,607	\$	4,085,097	\$	6,482,704

# FAMILY REACH FOUNDATION STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED DECEMBER 31, 2023 (WITH COMPARATIVE TOTALS FOR 2022)

	Program	Management and General	Fundraising and Development	2023 Total	2022 Total
Personnel Costs:					
Staff Salaries	\$ 2,530,845	\$ 375,107	\$ 718,285	\$ 3,624,237	\$ 3,559,744
Payroll Taxes	200,925	23,304	61,293	285,522	290,146
Employee Benefits	323,616	53,525	69,597	446,738	403,751
Pension	48,919	8,665	13,710	71,294	73,814
Total Personnel Costs	3,104,305	460,601	862,885	4,427,791	4,327,455
Direct Expenses:					
Family Assistance	3,637,685	-	-	3,637,685	3,067,287
Rent and Utilities	357,025	64,914	119,008	540,947	508,743
Consultants and Contractors	195,157	106,704	48,627	350,488	119,424
Travel and Meetings	80,416	24,689	48,800	153,905	121,390
Technology Expenses	88,556	13,071	23,963	125,590	96,077
Professional Fees	33,413	77,965	-	111,378	67,636
Bank Charges and Processing Fees	18,390	14,753	12,831	45,974	46,162
Office Supplies and Expenses	31,752	5,006	1,696	38,454	60,151
Printing and Copying	28,439	1,412	5,921	35,772	45,266
Depreciation	-	35,336	-	35,336	33,498
Insurance	14,082	2,560	4,694	21,336	19,610
Program Expenses - Other	20,000	-	-	20,000	36,856
Postage and Delivery	14,044	2,644	2,644	19,332	12,068
Meals and Entertainment	7,954	3,451	6,902	18,307	23,325
Professional Development	8,166	3,122	6,218	17,506	5,665
Telephone and Communications	4,744	787	1,443	6,974	9,278
Recruitment	-	-	-	-	14,400
Repairs and Maintenance					856
Total Direct Expenses	4,539,823	356,414	282,747	5,178,984	4,287,692
Event Related Expenses			32,713	32,713	46,329
Total Expenses	\$ 7,644,128	\$ 817,015	\$ 1,178,345	\$ 9,639,488	\$ 8,661,476

# FAMILY REACH FOUNDATION STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED DECEMBER 31, 2022

	ı	Program		nagement d General	draising and velopment	Total
Personnel Costs:						
Staff Salaries	\$	2,377,762	\$	473,927	\$ 708,055	\$ 3,559,744
Payroll Taxes		194,859		38,023	57,264	290,146
Employee Benefits		290,004		43,949	69,798	403,751
Pension		49,495		10,385	13,934	73,814
Total Personnel Costs		2,912,120	•	566,284	849,051	4,327,455
Direct Expenses:						
Family Assistance		3,067,287		-	-	3,067,287
Rent and Utilities		330,684		71,224	106,835	508,743
Travel and Meetings		63,917		19,546	37,927	121,390
Consultants and Contractors		59,613		39,783	20,028	119,424
Office Supplies and Expenses		41,153		13,442	5,556	60,151
Technology Expenses		62,557		13,365	20,155	96,077
Professional Fees		31,218		36,418	-	67,636
Bank Charges and Processing Fees		18,488		27,674	-	46,162
Printing and Copying		40,361		2,943	1,962	45,266
Program Expenses - Other		36,856		-	-	36,856
Depreciation		-		33,498	-	33,498
Meals and Entertainment		10,770		4,185	8,370	23,325
Insurance		7,844		11,766	-	19,610
Recruitment		-		14,400	-	14,400
Postage and Delivery		4,270		4,456	3,342	12,068
Telephone and Communications		6,508		854	1,916	9,278
Professional Development		3,518		792	1,355	5,665
Repairs and Maintenance				856	 -	 856
Total Direct Expenses		3,785,044	<u> </u>	295,202	 207,446	 4,287,692
Event Related Expenses					46,329	 46,329
Total Expenses	\$	6,697,164	\$	861,486	\$ 1,102,826	\$ 8,661,476

# FAMILY REACH FOUNDATION STATEMENTS OF CASH FLOWS YEARS ENDED DECEMBER 31, 2022 AND 2022

	2023			2022
CASH FLOWS FROM OPERATING ACTIVITIES				
Change in Net Assets	\$	(1,216,639)	\$	1,121,270
Adjustments to Reconcile Change in Net Assets to				
Net Cash Provided (Used) by Operating Activities:				
Depreciation		35,336		33,498
Noncash Operating Lease Expense		-		-
Changes in Operating Assets and Liabilities:				
Contributions Receivable		(127,205)		(377,573)
Prepaids and Other Current Assets		(49,448)		(57,791)
Security Deposits		7,000		-
Right of Use Asset - Operating Leases		364,884		251,921
Accounts Payable and Accrued Expenses		(286,834)		84,120
Lease Liability - Operating Leases		(379,120)		(257,232)
Net Cash Provided (Used) by Operating Activities		(1,652,026)		798,213
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchases of Property and Equipment		(9,721)		(25,230)
Net Cash Used by Investing Activities		(9,721)		(25,230)
NET CHANGE IN CASH AND CASH EQUIVALENTS		(1,661,747)		772,983
Cash and Cash Equivalents - Beginning of Year		6,019,665	-	5,246,682
CASH AND CASH EQUIVALENTS - END OF YEAR	\$	4,357,918	\$	6,019,665

#### NOTE 1 PRINCIPAL ACTIVITY AND SIGNIFICANT ACCOUNTING POLICIES

#### Organization

Family Reach Foundation (the Organization) has spent nearly three decades helping people with cancer meet their basic needs - food, housing and transportation. Treatment requires more than medicine - families need a roof over their heads and food on their tables to survive. If a family can't meet these basic needs, cancer treatment takes a back seat. The Organization works with patients, providers, and community organizations to challenge the systems that force families to choose between their health and their home.

#### **Basis of Presentation**

The financial statements of the Organization have been prepared in accordance with accounting principles generally accepted in the United States of America. Accounting principles generally accepted in the United States of America require the classification of net assets and revenue, expenses, gains and losses into two categories based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified as below:

Net Assets Without Donor Restrictions – Net assets without donor restrictions represent available resources other than donor-restricted contributions. Those resources may be expended at the discretion of the board of directors. As of December 31, 2023 and 2022, the board of directors has not designated any of the net assets without donor restrictions.

Net Assets With Donor Restrictions – Net assets with donor restrictions represent contributions that are restricted by the donor as to purpose or time of expenditure. Net assets with donor restrictions also represent resources that have donor-imposed restrictions that require that the principal be maintained in perpetuity but permit the Organization to expend the income earned thereon. As of December 31, 2023 and 2022, the Organization does not have any donor imposed restrictions to be maintained in perpetuity.

#### **Nonprofit Status**

Family Reach Foundation (the Organization), a nonprofit organization, was incorporated in the state of Delaware on April 7, 2003. The Organization is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for federal, state, or local income taxes have been recorded. The Organization does not believe its financial statements contain any uncertain tax positions.

#### **Use of Estimates**

The preparation of financial statements in conformity with GAAP requires management to make use of estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assts and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### NOTE 1 PRINCIPAL ACTIVITY AND SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Concentration of Credit Risk**

The Organization maintains its cash balances with a high quality institution. Periodically, such amounts may exceed Federal Deposit Insurance Corporation (FDIC) limits. Risks associated with cash are mitigated by banking with creditworthy institutions. The Organization has not experienced any losses in such accounts.

#### Cash and Cash Equivalents

For the purposes of the statements of financial position and the statements of cash flows, the Organization considers as cash equivalents money market funds and all highly liquid resources, such as investments in certificates of deposit, with an original maturity of three months or less.

# **Contributions Receivable**

Contributions receivables are recorded at their net present value when unconditionally committed. Unconditional promises to give expected to be collected in future years are initially recorded at fair value using present value techniques incorporating risk-adjusted discount rates designed to reflect the assumptions market participants would use in pricing the asset. An allowance for potentially uncollectible contributions is provided based upon management's assessment of potential defaults, which includes such factors as collection history. There was no allowance recorded at December 31, 2023 or 2022. All receivables were due within one year at December 31, 2023 and 2022.

#### **Property and Equipment**

The Organization records property and equipment additions in excess of \$1,000 at cost, or if donated, at fair value on the date of donation. Depreciation is computed using the straight-line method over the estimated useful lives of the assets.

Equipment 3 Years Furniture and Fixtures 7 Years

#### <u>Leases</u>

The Organization determines if an arrangement is a lease at inception. Operating leases are included in Right of Use (ROU) Asset – Operating Leases and Lease Liability – Operating Leases on the statements of financial position.

ROU assets represent the Organization's right to use an underlying asset for the lease term and lease liabilities represent the Organization's obligation to make lease payments arising from the lease. ROU assets and liabilities are recognized at commence date based on the present value of lease payments for the lease term. Lease terms may include options to extend or terminate the lease when it is reasonably certain that the Organization will exercise that option. Lease expense for the operating lease payments is recognized on a straight-line basis over the lease term.

#### NOTE 1 PRINCIPAL ACTIVITY AND SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Leases (Continued)

The Organization has elected to recognize payments for short-term leases with a lease term of 12 months or less as expense as incurred and these leases are not included as Right of Use (ROU) Asset – Operating Leases and Lease Liability on the statement of financial position.

The individual lease contracts do not provide information about the discount rate implicit in the lease. Therefore, the Organization has elected to use a risk-free discount rate determined using a period comparable with that of the lease term for computing the present value of lease liabilities.

#### **Event Earned Income**

Event earned income is recognized at cost at a point in time when the event occurs. Any event revenue received in advance of the event is recorded as deferred income.

#### **Contribution and Grant Revenue**

Unconditional contributions and grants are recognized when pledged or received, as applicable, and are considered to be available for unrestricted use unless specifically restricted by the donor. The Organization reports nongovernmental contributions and grants of cash and other assets as donor-restricted support if they are received with donor stipulations that limit their use.

When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are classified to net assets without donor restrictions and reported in the statements of activities as Net Assets Released from Restrictions.

Conditional contributions and grants are not recognized until the conditions are substantially met. At December 31, 2023 and 2022, the Organization did not have any conditional contributions or grants that were not recognized.

Contributed goods and services are recognized on the financial statements if they enhance nonfinancial assets or require specialized skills, are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation. General volunteer services do not meet these criteria for recognition.

#### NOTE 1 PRINCIPAL ACTIVITY AND SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Functional Allocation of Expenses**

The costs of program and supporting services activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The Organization classifies expenses, which are not directly related to a specific program, as Management and General expenses. The Organization directly identifies the relevant function for the majority of non-payroll expenses.

Expenses that are allocated include the following:

<u>Expense</u>	Method of Allocation
Salaries and Related Expenses	Time and Effort
Supplies	Estimated Usage
Insurance	Estimated Usage
Rent and Utilities	Estimated Usage

#### **Reclassifications**

Certain amount in prior periods have been reclassified in order to conform to the current year presentation. The reclassifications had no impact on the previously reported net assets.

#### **Subsequent Events**

We have evaluated subsequent events through April 25, 2024, the date financial statements were available to be issued.

#### NOTE 2 PROPERTY AND EQUIPMENT

Property and equipment expressed on the financial statements of financial position comprise the following categories:

	 2023	2022		
Equipment	\$ 111,797	\$	102,076	
Furniture and Fixtures	 142,094		142,094	
Subtotal	 253,891		244,170	
Less: Accumulated Depreciation	 (172,693)		(137,357)	
Total Property and Equipment	\$ 81,198	\$	106,813	

Depreciation expense totaled \$35,336 and \$33,498 for the years ended December 31, 2023, and 2022, respectively.

#### NOTE 3 LEASES

The Organization leases office space under two noncancellable operating lease agreements, the first which ended in October 2023 and was not renewed. The second lease which was active as of December 31, 2023, is set to expire October 31, 2026.

The following table provides quantitative information concerning the Organization's leases at December 31:

2023			2022	
\$	430,015	\$	436,467	
\$	430,015	\$	436,467	
\$	444,251	\$	441,779	
	•		.7 years 5.00%	
	\$ \$	\$ 430,015 \$ 430,015	\$ 430,015 \$ \$ 430,015 \$ \$ 444,251 \$ 2.8 years 3	

A maturity analysis of annual undiscounted cash flows for leases liabilities as of December 31, 2023, is as follows:

Year Ending December 31,	 Amount		
2024	\$ 420,915		
2025	429,839		
2026	 364,397		
Undiscounted Cash Flows	 1,215,151		
Less: Imputed Interest	 (80,357)		
Total Present Value	\$ 1,134,794		

### NOTE 4 NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions consisted of the following at December 31:

	 2023	 2022
Restricted for Purpose:	 	 
Financial Resource Programming	\$ 1,500,655	\$ 3,602,091
Distribution Partner Financial Assistance	 1,071,673	483,006
Total	\$ 2,572,328	\$ 4,085,097

For the years ended December 31, 2023 and 2022, \$6,206,997 and \$2,598,659, respectively, of net assets with donor restrictions were released from restrictions by satisfying purpose and time restrictions.

#### NOTE 5 IN-KIND CONTRIBUTIONS

The Organization received both donated goods and services during the year. During the years ended December 31, 2023 and 2022, the Organization recognized service related inkind contribution revenue in the amounts of \$53,546 and \$23,005, respectively. These services were recorded based on the market value of services provided on an hourly basis. During the years ended December 31, 2023 and 2022, the Organization recognized goods related in-kind contribution revenue in the amounts of \$20,000 and \$31,731, respectively. Contributed goods provided in both years relate to grocery store gift cards and are recorded at market value at the date of donation. Both contributed goods and services are included within Contributions In-Kind on the statements of activities.

#### NOTE 6 RELATED PARTY TRANSACTIONS

The Organization paid salary to the brother of the Vice Chair of the Organization's board of directors. For the years ended December 31, 2023, and 2022, the total salary paid to the related party amount to \$52,236 and \$80,270, respectively.

#### NOTE 7 PENSION PLAN

Effective February 1, 2015, the Organization adopted a qualified salary reduction SIMPLE IRA plan under section 408(p) of the Internal Revenue Code. All current employees are eligible to participate in the plan. Under the plan, employees may elect to contribute a portion of their salary, subject to Internal Revenue Service limits. The plan requires the Organization to make contributions equal to the employee's salary reduction up to a limit of three percent of the employee's compensation for the calendar year. All contributions to the plan are fully vested immediately. During the years ended December 31, 2023, and 2022, the Organization made \$71,294 and \$73,814, respectively, of matching contributions to the plan.

#### NOTE 8 LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The Organization regularly monitors liquidity required to meet its operating needs and other obligations as they come due. For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Organization considers all expenditures related to its ongoing activities to be general expenditures. Amounts available for general expenditures over a 12-month period include donor-restricted amounts that are available for ongoing programmatic and support expenditures.

# NOTE 8 LIQUIDITY AND AVAILABILITY OF FINANIAL ASSETS (CONTINUED)

The Organization's financial assets available within one year of the statement of financial position date for general expenditures are as follows:

	2023		 2022
Cash and Cash Equivalents	\$ 4,357,918	-	\$ 6,019,665
Contributions Receivable	1,093,705		966,500
T ( 15)			
Total Financial Assets Available Within One Year	\$ 5,451,623		\$ 6,986,165

